## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

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December 14	, 2016	Signature on File	For Custodial Supervisor Use Only
TO:	Joanne Schlisse Miramar Elem	· ±	Custodial Issues Addressed  Custodial Issues Not Addressed
FROM:		ich, Coordinator, LEA Health & Safety Department	
SUBJECT:	Indoor Air Qua	ality (IAQ) Assessment	

On December 13, 2016, I conducted an assessment at **Miramar Elementary School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

## RK:smn

Enc.

cc: Shelley Meloni, Director, Pre-Construction

Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division

**Broward Teachers Union** 

Federation of Public Employees

Gerald Devio, Supervisor II Custodial

Benjamin Osborne, Supervisor II Custodial

Mark Murray, Supervisor II Custodial

Sam Bays, Director, Maintenance Operations

Kurt Wirz, Area Manager Trades

Thoroughly clean ALL surfaces			
Clean dust from wall surfaces			
Thoroughly clean and sanitize flooring			
Clean HVAC Return Grill with Wexcide Clean dust from HVAC return Grill			
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Corrective Actions to be completed by 1.1.5		
Repair HVAC to reduce CO2	▼	
Evaluate suspect termite debris in sink cabinet		
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Clean ceilings around HVAC supply grills

Clean HVAC Return Grill with Wexcide

Clean dust from HVAC return Grill